City of South Lake Tahoe Emergency Time Card

Name	
Worker #	
Division	
Position	
Payroll Ending	

	First Week							Second Week							
Comments	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	
															Star
															Stop
															Star
															Stop
															Star
															Stop
															Star
															Stop
															Star
															Stop
															<--- To
				First Week Total ----->							Second Week Total ----->				

Employee Signature & Date

Supervisor Signature & Date